

NORFOLK GLIDING CLUB LIMITED (“the Club”)

RULES

1. DEFINITIONS

- 1.1.** Words and expressions defined in the Club's Articles of Association ("the Articles") shall have the same meanings when used in these Rules.
- 1.2.** The expression "Membership Year" means the period from 1st April to 31st March.
- 1.3.** The expression "the Schedule" means the Schedule to these Rules as amended from time to time.

2. MEMBERSHIP CLASSES

2.1. Flying Membership

- a)** Any person who wishes to participate in the Sports on a regular basis may apply for Flying Membership by completing an application form in accordance with the Articles.
- b)** All Flying Members shall be Voting Members, that is they shall be entitled to vote at general meetings of the Club in accordance with the Articles.

2.2. Social Membership

- a)** Any person who does not wish to participate in the Sports but who wishes to use the Club's other facilities may apply for Social Membership by completing an application form in accordance with the Articles.
- b)** Social Members shall not be Voting Members, that is they shall not be entitled to vote at general meetings of the Club.

2.3. Temporary Membership

- a)** Any person who wishes to participate in the Sports for a maximum of 14 consecutive days in any Membership Year or who wishes to take up to 4 flying lessons in one Membership Year only (that is, in a single Membership Year but not in subsequent Membership Years), may apply for Temporary Membership by completing an application form in accordance with the Articles.
- b)** All Temporary Members shall be Voting Members, that is they shall be entitled to vote at general meetings of the Club in accordance with the Articles.

2.4. Life Membership

- a)** Any person who, at the date the Articles were adopted, is a Life Member of the Club shall remain a Life Member until his or her Membership terminates in accordance with the Articles. No new Life Memberships shall be granted by the Club.

- b) All Life Members shall be Voting Members, that is they shall be entitled to vote at general meetings of the Club in accordance with the Articles.

3. ANNUAL SUBSCRIPTION FEES

3.1. Payment of annual subscription fees

- a) Subject to Rules 3.1(b) and (c), all annual subscription fees shall be payable in full on 1st April in each Membership Year.
- b) Where a person becomes a Member part of the way through a Membership Year, the subscription fee payable shall be calculated by dividing the annual subscription fee applicable by 12, then multiplying that amount by the number of full or part months of the Membership Year remaining on the date on which the person becomes a Member, and that sum shall be payable in full within 7 days of the date on which the person becomes a Member.
- c) Where the annual subscription fee and any facilities charges payable during the Membership Year together exceed the sum of £120, the Club may allow a Member to pay the sum due by direct debit in twelve equal monthly installments, in which case, the due date for payment of each installment shall be the first day of the relevant month during the Membership Year. Each such installment shall be subject to an administrative fee £2.20 per month which shall be paid with the installment.
- d) A Member who ceases to be a Member part way through a Membership Year shall not be entitled to any refund of the annual subscription fee paid for that Membership Year. A Member who is paying in installments may elect either to pay the outstanding amount due in full or to continue to pay in installments until the end of the Membership Year.

3.2. Flying Membership

- a) The annual subscription fees payable by Flying Members are set out in the Schedule. Certain Flying Members shall be entitled to pay a reduced annual subscription fee as set out in Rules 3.2 (b), (c), (d) and (e). All other Flying Members shall pay annual subscription fees at the standard rate.
- b) Flying Members who are aged:
- 75 or more; or
 - between 21 and 25;
- at the start of a Membership Year shall pay annual subscription fees at the concessionary rate.
- c) Flying Members who are under the age of 21 at the start of a Membership Year shall pay annual subscription fees at the junior rate unless they are entitled to participate in the Junior Fixed Price Scheme described in Rule [3.2(d)] and choose to do so.
- d) The Junior Fixed Price Scheme shall be available to qualifying Flying Members for a maximum of three Membership Years. Under the Junior Fixed Price Scheme, Flying

Members who are under the age of 21 at the start of a Membership Year may pay a fee which will cover the annual subscription fee at the junior rate plus a maximum of 60 winch launches and 900 minutes flying per Membership Year, subject to the following limits:

- not more than 2 launches nor more than 30 minutes flying will be permitted on any one day;
- not more than 10 launches nor more than 150 minutes flying will be permitted in any one calendar month.

All winch launches and flying time outside these limits and all aerotows will be charged at standard rates.

- e) The Club believes that cost should not prevent those on low incomes taking an active part in gliding. The Club's Affordable Gliding Policy can be found on the Club's website at www.norfolkglidingclub.com.

3.3. Social Membership

- a) The annual subscription fees payable by Social Members are set out in the Schedule.

3.4. Temporary Membership

- a) The subscription fees payable by Temporary Members are set out in the Schedule.

3.5. Life Membership

- a) No annual subscription fee is payable by Life Members but any Life Member who wishes to participate in the Sports during a Membership Year shall pay the sum specified in the Schedule to cover the annual BGA capitation fee. A Life Member who has paid this sum for a Membership Year will be referred to in these Rules as a Flying Life Member.

4. LAUNCHES, AIRCRAFT HIRE AND LANDING FEES

- 4.1. Winch launches shall only be available to Flying Members, Temporary Members and Flying Life Members. Charges for winch launches are set out in the Schedule.

- 4.2. Aerotows shall only be available to Flying Members, Temporary Members and Flying Life Members. The minimum height for an aerotow is 1500 feet. Charges for aerotows are set out in the Schedule.

- 4.3. Only Flying Members, Temporary Members and Flying Life Members may hire the Club's aircraft. Charges for aircraft hire are set out in the Schedule.

- 4.4. Non-Members shall be permitted to take-off and land on the Club's airfield only with the Club's prior permission or, in the case of landing, in an emergency. Members and non-Members taking-off from or landing on the airfield shall do so at their own risk. The Club does not accept any liability for the condition of the runways, taxiways or other areas of the airfield. Any person intending to take-off or land on the airfield must

satisfy themselves that it is safe for them to do so. Charges for landing on the airfield are set out in the Schedule.

- 4.5.** All sums due in respect of launches and aircraft hire shall be payable in full within 7 days of being invoiced. All landing fees shall be payable in full before departing the airfield.

5. MEMBERS' PERSONAL PROPERTY

- 5.1.** Subject to clause 5.2, the Club accepts no liability for loss or damage to Members' personal property whilst it is located on the Club's premises, howsoever such loss or damage may be caused. Members' personal property includes but is not limited to aircraft, flying equipment, vehicles, trailers, caravans and camping equipment. Members should be aware that although the Club has implemented basic security measures, it is not practicable for the Club to fully secure the airfield. Members are advised that they should take out appropriate insurance for any personal property that they wish to leave on the Club's premises.

- 5.2.** Nothing in clause 5.1 shall limit or exclude the Club's liability for any matter in respect of which it would be unlawful for the Club to exclude or restrict liability.

6. HANGARAGE, AIRCRAFT PARKING, TRAILER PARKING, CARAVANS AND CAMPING

- 6.1.** Long-term hangarage shall only be available to Flying Members and Life Flying Members. Hangar spaces shall be allotted at the Directors' discretion upon such terms and conditions as the Directors see fit. Charges for hangarage are set out in the Schedule.

- 6.2.** Long-term aircraft parking shall only be available to Flying Members and Life Flying Members. Outside parking spaces for aircraft shall be allotted at the Directors' discretion upon such terms and conditions as the Directors see fit. Charges for aircraft parking are set out in the Schedule.

- 6.3.** Long-term trailer parking shall only be available to Flying Members and Life Flying Members. Trailer parking spaces shall be allotted at the Directors' discretion upon such terms and conditions as the Directors see fit. Charges for trailer parking are set out in the Schedule.

- 6.4.** Long-term caravan and motorhome parking spaces shall only be available to Members. Caravan and motorhome parking spaces shall be allotted at the Directors' discretion upon such terms and conditions as the Directors see fit. Charges for caravan and motorhome parking are set out in the Schedule.

- 6.5.** Camping shall be permitted at the Directors' discretion upon such terms and conditions as the Directors see fit. Charges for camping are set out in the Schedule.

- 6.6.** All sums due in respect of hangarage, aircraft, trailer, caravan and motorhome parking shall be paid in full on the first day of each calendar month.

6.7. Any Member wishing to vacate a hangar space, aircraft parking space, trailer parking space, caravan or motorhome parking space shall give the Club one months' notice and shall remain liable for all relevant charges until expiry of such notice.

6.8. If any person fails to remove an aircraft, trailer, caravan, motorhome or tent from the Club's premises within one month of ceasing to be a Member or the giving of notice requesting its removal, the Club shall be entitled to:

- a) sell the caravan, motorhome or tent, as the case may be, together with all the contents thereof;
- b) deduct from the proceeds of sale all sums owed to it by the owner; and
- c) pay the balance to the owner.

If after one month of offering the relevant property for sale, the Club has been unable to sell it or any part of it, the Club shall be entitled to dispose of the unsold property as it sees fit.

7. MEMBERS' ACCOUNTS

7.1. If money is held by the Club on account for a Member, the Member agrees that the Club may debit his or her account with all and any sums due from him/her to the Club from time to time.

8. FEE CHANGES

8.1. With the exception of Membership subscription fees, the Club shall have the right to change all or any of the charges set out in the Schedule at any time during the Membership Year.

9. CODES, POLICIES AND PROCEDURES

9.1. The following Codes, Policies and Procedures can be found on the Club's website at www.norfolkglidingclub.com]:

- Affordable Gliding Policy
- Child Protection Policy
- Code of Conduct
- Code of Practice for Gliding Lessons
- Complaints and Disciplinary Procedures
- Data Protection Policy and Privacy Notice for Club Members
- Equality and Equal Opportunities Policy

All Members shall comply with and abide by the provisions of such Codes, Policies and Procedures which shall be deemed to be incorporated into and to form part of these Rules.

10. FLYING ORDERS

- 10.1.** All Members shall observe and comply with the Club's Flying Orders which can be found on the Club's website at www.norfolkglidingclub.com and which shall be deemed to be incorporated into and to form part of these Rules.

THE SCHEDULE

ANNUAL SUBSCRIPTION FEES AND FACILITIES CHARGES FOR THE YEAR 1ST APRIL 2020 TO 31ST MARCH 2021

ANNUAL MEMBERSHIP FEES

Membership class	Fees		
	Annual	Monthly (Direct debit only)	Daily
Flying - standard rate	£432.00	£36.00*	N/A
Flying – concessionary rate	£348.00	£29.00*	N/A
Flying – junior rate	£216.00	£18.00*	N/A
Junior Fixed Price Scheme**	£660.00	£55.00*	N/A
Social	£120.00	£10.00*	N/A
Temporary ***	N/A	N/A	£10.00
Life****	N/A	N/A	N/A

* Subject to an administration charge of £2.20 per month.

** The fee of £660 payable under the Junior Fixed Price Scheme compares to a total of £1,206 for junior membership fees at £216.00, 60 winch launches at £9.00 per launch and 900 minutes at 50p per minute.

*** Temporary membership will be available for a maximum of either 14 consecutive days or 4 flying lessons in any one year at a daily rate of £10 per day. The temporary membership fee is included in the overall fee charged for Trial Lessons, Junior “Come Try Gliding” Days, Group Flying and Week Courses.

**** Life Members who wish to fly shall pay £35.00 to cover the BGA Capitation Fee. Life Members who have paid the BGA Capitation Fee will be treated as Flying Members for the purposes of all facilities use and charges.

WINCH LAUNCHES

Winch launches are available only to Flying Members, Life Flying Members and Temporary Members. Charges for winch launches are as follows and are the same for Club and privately owned gliders.

	Launch	Cable break (real & simulated)
Single Seat Gliders	£8.00	£4.00
Two Seat Gliders	£9.00	£4.00

AEROTOWS

Aerotows are available only to Flying Members, Life Flying Members and Temporary Members. The minimum height for aerotows is 1500 feet. Charges for aerotows are as follows and are the same for Club and privately owned gliders.

Single seat gliders	£28.00 plus £1.00 for every 100 feet above 1500 feet
Two seat	£30.00 plus £1.00 for every 100 feet above 1500 feet

AIRCRAFT HIRE

Aircraft hire is available only to Flying Members and Temporary Members. Charges for aircraft hire are as follows.

Single seat gliders	£0.35 per minute
Two seat gliders	£0.50 per minute or £75 per day*
Grob 109	£0.50 per minute (brakes on to brakes off) plus £6 for each tenth of an engine unit
Robin DR400	£1.50 for each tenth of an engine unit

* The daily rate for two seater gliders is available only if the glider is pre-booked with the permission of the CFI/Duty Instructor for the day in question.

LANDING FEES

Member or Emergency landing	Nil
Non-Member	£10.00 (Aircraft and Balloons)

HANGARAGE

Long-term hangarage is only available to Flying Members and Life Flying Members. Hangar slots are allocated at the Directors' discretion.

Long-term	Annual fee	Monthly fee
Member	£1,830.00	£152.50
Non-Member	N/A	N/A

Short-term hangarage is permitted at the Directors' discretion.

Short-term	Daily fee
Member	£15.00

Non-Member	£15.00
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Ground rent for the T-hangar is £360.00 per year or £30.00* per month.

AIRCRAFT PARKING

Long-term aircraft parking is only available to Flying Members and Life Flying Members. Aircraft parking is permitted at the Directors' discretion.

Long-term	Annual fee	Monthly fee
Member	£360.00	£30.00
Non-Member	N/A	N/A

Short-term aircraft parking is permitted at the Directors' discretion.

Short-term Power/Glider	Daily fee
Member	£10.00
Non-Member	£10.00

TRAILER PARKING

Long-term trailer parking is only available to Flying Members. Trailer parking is permitted at the Directors' discretion.

Long-term	Annual fee	Monthly fee
Member	£168.00	£14.00
Non-Member	N/A	N/A

Short-term trailer parking is permitted at the Directors' discretion.

Short-term	Daily fee
Member	£5.00
Non-Member	£5.00

CARAVAN AND CAMPING FEES

Long-term pitches are only available to Members. Pitches are allocated at the Directors' discretion.

Long-term	
Members	£22.00 pcm
Non-Members	N/A

Short-term caravan/motorhome parking and camping is permitted at the Directors' discretion.

Short-term	Caravans	Camping
Members	Free	Free
Non-Members	£10.00 per day	£5.00 per tent plus £1.00 per person per day

OTHER

Trial lessons*	£100 per person
Junior "Come Try Gliding" Days*	£50 per person. Participants must be under the age of 21
Week courses*	£650 per person
Pre-booked Group Flying *	£40 per person per winch launch (£30 per additional winch launch) and £75 per person per 2,000 ft aerotow The minimum group size is 10 participants Flying must take place outside normal Club hours
Clubhouse hire	£60 per 4 hour session
Workshop hire	Members non-commercial use: £2.50 per day for up to 10 days, thereafter £5 per day Non-members and commercial use: £15 per day Members shall have priority
Avgas	£1.79 per litre (Members & Non-members)
Airfield hire	At the Directors' discretion

* Full details of what is included in these packages is available on request.